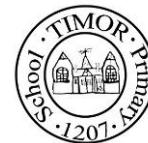


TIMOR PRIMARY SCHOOL



Principal: Andrew Tatchell
School Council President: Kimberlee Adam

395 Bet Bet Creek Rd , TIMOR VIC 3465
Phone: (03) 5461 2595 Fax: (03) 5460 4524
Email: timor.ps@education.vic.gov.au

10th September, 2020

Dear Parent,

Timor Primary School is looking forward to another great year of teaching and learning and would like to advise you of Timor's Parent Payment arrangements for 2021.

Please find the fee schedule attached. Please complete this form and return to the school by Friday 20th November, 2020 so the school can prepare accordingly.

Timor Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. The school has a wide range of integrated activities that support the curriculum and parent payments assist this.

Financial Support for Families

Timor Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund;
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Andrew Tatchell

Ph: 03 54612595 | Email: Andrew.Tatchell@education.vic.gov.au

Payment Methods

The school accepts Cash Payment or Direct deposit into the school bank account.

Refunds

The school will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Andrew Tatchell

Principal

Kimberlee Adam

School Council President

Respect ~ Responsibility ~ Achieving our Potential

FEE SCHEDULE – 2021

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Timor Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by Friday 20th November, 2020 so the school can prepare accordingly.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum:

Essential Student Learning Items	Amount
Essential Student Items – Exercise/Scrap/Display books, General stationary, Student reading diary, Art supplies, Integrated study supplies	\$70.00 per student
Online Subscriptions- Mathletics, Reading Eggs, Essential Assessment, LifeSkills Go	\$10.00 per student
MARC Van Book Levy	\$20.00 per student
TOTAL	\$100 per student

Optional Items

Timor Primary School offers a range of activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. The following are indicated on the table below.

Optional Item	Amount
Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised

Voluntary Contributions

Timor Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

2021 Parent Payment Charges

Child's Name: _____ Year Level: _____ (2021) \$100.00

Child's Name: _____ Year Level: _____ (2021) \$100.00

Child's Name: _____ Year Level: _____ (2021) \$100.00

TOTAL _____

- Full amount in Term 1 – Due 5th March, 2021
- 4 payments, to be made on the first day of each Term (\$25 per term)
- Half yearly payment (beginning of Terms 1 & 3 @ \$50 per term)

Direct Deposit: Account Name: TIMOR Primary School
BSB 063519 Account 00902848

I, _____ commit to paying the above installment amounts on or before the dates listed above.

Signed: _____ Date: _____